દિવ્ય ભાસ્કર, સુરત આવૃત્તિ, તારીખ-૦૭-૦૯-૨૦૧૫, સોમવાર
પાનાં નં. ૧૨

NAVSARI AGRICULTURAL UNIVERSITY	
Eru Char Rasta, Navsari - 396450, Gujarat	
E-Tender : Library Rack (NAU/LIB/01-2015-16)	
Tender available for downloading	07/09/2015 to 28/09/2015
Last date for submission of tender fee, EMD and other documents.	29/09/2015 up to 18:00 Hrs.
Bid validity period	90 Days
Tender Fees	Rs. 500
Earnest Money Deposits (EMD)	Rs. 24,000
Security Deposit	Rs. 40,000

Further details will be available from above office during working hours. Details are also available on website www.nprocure.com and
Place : Navsari.   www.nau.in   I/C Librarian
Date : 07/09/2015   NAU

શબ્દદા સ્થાપનિકોમાં પાના. નં – ૨૭ (સમર)(e-print)
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NAVSARI AGRICULTURAL UNIVERSITY

University Library
Navsari Agricultural University
Eru Char Rasta, Navsari-396450, Gujarat

E-Tender Document
For

Purchase of Library Rack [NAU/LIB/01-2015-16]

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Chapter -1   Notice Inviting E-Tender (NIT)

Library Rack [NAU/LIB/01-2015-16]

University Library, Navsari Agricultural University Near Eru char rasta, Navsari – 396450, Gujarat is inviting e-tender for the price of Library Rack from the manufacturer / authorized dealers. The detail requirements of purchase and e-tender document are as under:

1	Period for Tender document downloading	07/09/2015 to 28/09/2015 up to 18:00 Hrs.
2	Last date for submission of tender fee, EMD and other documents by RPAD / Courier / Speed post	29/09/2015 up to 18:00 Hrs.
3	Probable date for verifying physical documents and opening tender	30/09/2015 10:00 Hrs.
4	Bid validity period	90 Days
5	Tender Fees	Rs. 500
6	Earnest Money Deposits (EMD)	Rs. 24000
7	Security Deposit	Rs. 40000
8	Tender submission / Communication address	University Library,
		Navsari Agricultural University,
		Near Eru Char Rasta, Navsari – 396450
		(Gujarat)

Further details will be available from above office during working hours. Details are also available on website www.nprocure.com and www.nau.in

Place: Navsari   I/C Librarian
Date: 07/09/2015   NAU

Chapter -2 Instructions to bidders for Online Tender Participation

1. All tender documents can be downloaded free from the website http://au.nprocure.com or http://www.nprocure.com

2. All bids should be submitted online on the website http://au.nprocure.com or http://www.nprocure.com

3. All bids should be digitally signed. For the details regarding digital signature certificate and related training involved the below mentioned address should be contacted

   (n)Code Solutions
   A division of GNFC
   301, GNFC Infotower, Bodakdev,
   Ahmedabad 380054 (India)
   Tel. : +91 79 26857316 / 17 / 18
   Fax : +91 79 26857321
   Toll Free Number : 1-800-233-1010
   www.ncodesolutions.com

4. The user can get a copy of instructions to online participation from the website http://au.nprocure.com or http://www.nprocure.com

5. The suppliers should register on the website through the "New User" link provided at the home page, the registration on the site should not be taken as registration or empanelment or any other form of registration with the tendering authority.

6. The application for training and issue of digital signature certificates should be made at least 72 hours in advance to the due date and time of tender submission.

7. For all queries regarding use of digital signature certificate should be addressed to personnel in M/s. (n)Code Solutions.

8. For all queries regarding tender specifications and any other clauses included in tender should be addressed to personnel in tendering office address provided below

   Librarian
   University Library,
   Navsari Agricultural University, Navsari
   Near Eru Char Rasta, Navsari – 396450 (Gujarat)
   e-mail id : library@nau.in
   Tel.No. 02637-283234

Chapter -3   Required Documents for Library Rack

1.   The Minimum compulsory mention below :-

   (A)   Photocopy of GST or Tin No. or Sale tax No. Certificate
   (B)   Pan card photocopy
   (C)   Manufacturer / Authorized dealer certificate
   (D)   EMD Demand Draft
   (E)   Copy of signed terms and conditions which is given in tender document.

Chapter – 4   Terms and Conditions of the Tender :

1. The quoted price should be in Indian Rupees only inclusive of all taxes including VAT and FOR delivery at the University Library.

2. Discount if any offered may please be specified.

3. Bidder has to submit non-refundable Tender Fee Rs. 500 in the form of Bank Demand Draft in favor of "Librarian, University Library, NAU, Navsari A/c", payable at Navsari

4. The bidder shall furnish an Earnest Money amounting to Rs. 24,000 (Rupees Twenty Four Thousand Only).

   Earnest Money: Tender shall be accompanied by an earnest money, without which tenders will not be considered. The amount should be deposited in the form of Bank Demand Draft in favor of "Librarian, University Library, NAU, Navsari A/c", payable at Navsari.

   Refund of earnest money: The earnest money of unsuccessful Bidder will be refunded.

   Forfeiture of earnest money: The earnest money will be forfeited in the following cases:

   - When Bidder withdraws or modifies the offer after opening of tender but before acceptance of tender.
   - When Bidder does not execute the agreement if any, prescribed within the specified time.

5. After Opening the tender the successful bidder shall deposit Security deposit amounting to Rs. 40,000 (Rupees Forty Thousand Only).

Security Deposit: Successful bidder shall Rs. 40,000 (Rupees Forty Thousand Only). as the security/performance guarantee money in the form of Bank Demand Draft in favor of "Librarian, University Library, NAU, Navsari A/c", payable at Navsari.

Refund of Security Deposit: The amount of security deposit will be refunded after completion of successful service period.

Forfeiture of Security Deposit: The security deposit will be forfeited in the following cases:

- When works/services are not successfully executed as per requirement mentioned in the tender document.
- When successful bidder terminate the service in between the contract period.

6. The Payment will be released only after complete supply and successful fitting of Library Rack.
7. No advance payment will be entertained. However, payment will be through account payee cheque.
8. No penalty or penal interest will be paid due to delay in payment on account of un forcible reasons.
9. Required Quantity can be changed as per requirement.
10. The right to accept or partially accept or to reject the offer is reserved and cannot be challenged. The decision of the Librarian will be final.
11. Any dispute arising will be dealt at Navsari jurisdictions.
12. Last date for submission of completed Tender Form is 29/09/2015 by 18:00 Hrs. at our office.
13. Tender should be sent on address in sealed cover with specifying **"Library Rack Tender" on cover.**
14. Tender should be sent in sealed cover through Post / Courier / Register A.D.
15. Comprehensive onsite warranty for 1 year or more from the date of installation of the item, please clearly mention the part, which are not covered under warranty separately.
16. Manufacturer / Authorized dealers' certificate is mandatory.

Signature with Stamp of Bidder

From : _____

To,
The I/C Librarian
University Library
Navsari Agricultural University,
Navsari 396 450, Gujarat

Subject: Submission of tender for the Library Rack (NAU/LIB/01-2015-16 for
University Library NAU, Navsari

Sir,

      I/We hereby submit the offer (duly filled) in response to the advertisement/tender notice for the Library Rack (NAU/LIB/01-2015-16 for University Library NAU, Navsari in accordance with the terms and conditions of such supply and declare as under:-

I/We hereby offer to supply to University Library Navsari Agricultural University, Navsari in accordance with the terms and conditions, hereto annexed in commercial section of online tendering.

I/We enclose herewith Tender Fee and EMD in favor of "Librarian, University Library, NAU, Navsari with following details.

	Amount	Amount in Words	DD No. and Date
Tender Fee	500	Five Hundred only	
EMD	24,000	Twenty Four thousand only	

I/We carefully read and understood and agree to abide by the said terms and conditions set in the tender document hereto annexed and the description/ specifications of the items.

I/We agree to hold this **offer open till 90 days** from the date of due date of opening of the tender.

I/We agree that in case of dispute, if any, the decision of The Registrar, Navsari Agricultural University, Navsari - 396 450 shall be final and binding upon me/us.

                        Signature of bidder
                (with Stamp, Name and Designation)

MANUFACTURE / AUTHORIZED DEALER DETAIL

1. Name of Manufacturer / Authorized dealer   :

2. Complete postal address   :

3. Telephone Number   :

4. FAX Number (if any)   :

5. E-mail address (if any)   :

6. PAN Card No   :

7. GST / Tin. / Sales Tax / Registration No.   :

8. Any other details   :

We agree to abide by the terms and conditions of supply mentioned in this tender document.

Signature of bidder

Undertaken

Sr. No.	Document / Certificate	Attached Yes /No
1	Tender Fee: Demand draft of Rs. 500/- (Non-Refundable).	
2	EMD : Demand draft as applicable (Refundable).	
3	Manufacturer / Authorized details (only in tender format given)	
4	Valid Registration Certificate of bidder's firm. (Partnership deed /Memorandum of article/Registration of firm etc.).	
5	Photocopy of GST or TIN No. or Sale tax No. Certificate.	
6	Manufacturer / / Authorized dealer certificate	
7.	Copy of signed terms and conditions which is given in tender document.	

Note: All photocopied documents must be attested with seal and signature.

DECLARATION

I/We solemnly declare that we have attached all the documents mentioned here above and mentioned in the tender. It is verified that all the certificates / permissions/ documents are valid and current as on date and have not been withdrawn / cancelled by the issuing authority.

I/We further undertake to produce on demand the original certificate / permission / document for verification at any stage during the processing of the tender.

I/We also understand that non-compliance of any documents will be treated as non-respective tender and we will lose our claim to participate in the Tender Enquiry automatically and our tender will be liable to reject.

Name of the Firm:

Signature of bidder

(With Stamp, Name & Designation)

Item Specification

Item Name	Library Rack (double faced 7' ft height X 6' ft width X 1.5 ft. depth)
Specification	Dimension of Double faced main unit : 2285 mm ht X 935 mm W (with end cover X 550 mm D Dimension of Double faced Add-on unit : 2285 mm Ht X 885 mm W X 550 mm D Each Double faced unit has 7 nos. shelves at front and 7 nos. shelves at rear. Shelf clear dimension : 880 mm w X 230 mm D Library rack material should be of Mild steel with Powder coating on all racks with necessary fittings. **(Library Rack double faced 7' ft height X 6' ft width X 1.5 ft. depth)** Details specifications are as follows.

Description	Length	Depth	Thickness	Sheet Thickness
Lib. Stack Shelf	880	230	20	1.00
Lib. Stack Shelf Bracket L.H.(Left Hand side)	183	240	--	1.25
Lib. Stack Shelf Bracket R.H. (Right Hand side)	183	240	--	1.25
Lib. Stack Stanchion	2290	70	45	1.25
Lib. Stack Horizontal Channel	840	63.5	35	1.60
Lib. Stack Double Faced Foot Channel	552	70	52	3.15
Lib. Stack Double Faced Side	2280	552	28	1.00

Chapter 6: Contacts and Correspondence details

Physical Submission of Tender Fee, EMD, Security Deposit, Document submission and Correspondence Address:

I/C Librarian
University Library
Navsari Agricultural University,
Eru Char Rasta, Navsari – 396450 (Gujarat)
M: 9825983605 (For Overall queries related to tender, Contact during working days 9.00 to 12.00 and 14.00 to 17.00 hrs only)

Library Rack Sample

Library Rack Sample